



626-397-5053 Phone 626-397-2928 Fax MR #: \_\_\_\_\_

**AUTHORIZATION TO USE AND DISCLOSE  
PROTECTED HEALTH INFORMATION**

Patient Name: \_\_\_\_\_  
 Last First Middle  
 Home Address: \_\_\_\_\_  
 Street  
 \_\_\_\_\_  
 City State Zip  
 Home Telephone: \_\_\_\_\_ DOB: \_\_\_\_\_

**RECIPIENT: Name of person or class of persons to whom Huntington Hospital may disclose my health information: PLEASE CIRCLE ONE**

Attorney Doctor DPA Insurance Self Other: \_\_\_\_\_

**ADDRESS: Address of the recipient or where my health information should be delivered:**

\_\_\_\_\_

Street  
 \_\_\_\_\_  
 City State Zip

**I would prefer to:**

Pick-up or view the Requested Information  
 OR  
 Have the Requested Information mailed

**TERM: This Authorization will expire on:**

The \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

If no date specified it will expire 6 months from the date signed.

Specify date(s) of service requested or event:  
 \_\_\_\_\_

# Huntington Hospital

Please check appropriate box(s) Pertinent, All records or specific report(s) and / or test(s)

Pertinent Records - Package A

<input type="checkbox"/> Face Sheet	<input type="checkbox"/> Consultation Reports	<input type="checkbox"/> Laboratory Tests
<input type="checkbox"/> Discharge Summary	<input type="checkbox"/> Operation Reports	<input type="checkbox"/> Radiology Reports
<input type="checkbox"/> ER Report	<input type="checkbox"/> Pathology Reports	<input type="checkbox"/> Cardiology Reports
<input type="checkbox"/> History and Physical		

All Records -Package A and Package B

<input type="checkbox"/> Progress Notes	<input type="checkbox"/> Medications	<input type="checkbox"/> Rhythm Strips
<input type="checkbox"/> Physician Orders	<input type="checkbox"/> Special test/therapy	<input type="checkbox"/> Labor/Delivery summary
<input type="checkbox"/> Graphics	<input type="checkbox"/> Nurses Notes	

**Highly Confidential PHI (Will not be released without specific consent)**

By applying a check next to a category of highly confidential information listed below and signing on the appropriate line after the checked box, I specifically authorize the use and/or disclosure of the type of highly confidential information indicated next to my signature, if any such information will be used or disclosed pursuant to this authorization:

SENSITIVE INFORMATION

<input type="checkbox"/> Mental illness:	_____
<input type="checkbox"/> Developmental Disability:	_____
<input type="checkbox"/> Psychotherapy Notes:	_____
<input type="checkbox"/> Communicable Disease:	_____
<input type="checkbox"/> Sexual Assault:	_____
<input type="checkbox"/> Child Abuse or Neglect:	_____
<input type="checkbox"/> Genetic Testing:	_____
<input type="checkbox"/> Domestic Abuse:	_____
<input type="checkbox"/> Child Abuse or Neglect:	_____
<input type="checkbox"/> Adult Abuse:	_____
<input type="checkbox"/> Substance Abuse:	_____
(Prevention or Treatment)	
<input type="checkbox"/> HIV/AIDS:	_____
(Testing, Diagnosis, or Treatment (regardless of result))	

SENSITIVE INFORMATION

**PURPOSE:** I authorize Huntington Hospital to use or disclose my health information (including the highly confidential I selected above, if any) during the term of this Authorization for the following specific purpose(s): Note: "at the request of the Patient" is sufficient if the Patient is Initiating this Authorization:

# **Huntington Hospital**

I understand that once Huntington Hospital discloses my health information to the recipient, Huntington Hospital cannot guarantee that the recipient will not re-disclose my health information to a third party. The third party may not be required to abide by this Authorization or applicable law governing the use and disclosure of my health information.

I understand that I may at any time make a written request to Huntington Hospital to inspect and/or obtain a copy of my health information, and that Huntington Hospital will either, within five days for a request to inspect and fifteen days for a request to copy, grant the request and contact me to arrange for a convenient time to inspect and/or copy my health information or provide me with a written denial of the request that states the basis for the denial, my review rights (if any), and instructions as to how and to whom I may register a complaint regarding the denial.

I understand that I may refuse to sign or may revoke (at any time) this Authorization for any reason and that such refusal or revocation will not affect the commencement, continuation or quality of my treatment at Huntington Hospital; except, however, if my treatment at Huntington Hospital is for the sole purpose of creating health information for disclosure to the recipient identified in this Authorization, in which case Huntington Hospital may refuse to treat me if I do.

I understand that, at any time during which this Authorization is in effect, I may make a written request to receive a copy of this Authorization. Such written request shall be made to Huntington Hospital at the address listed below.

I understand that this Authorization will remain in effect until the term of this Authorization expires or I provide a written notice of revocation to Huntington Hospital at the address listed below. The revocation will be effective immediately upon Huntington Hospital's receipt of my written notice, except that the revocation will not have any effect on any action taken by Huntington Hospital in reliance on this Authorization before it received my written notice of revocation.

I may contact Huntington Hospital's Medical Records Director  
By mail: 100 W. California Blvd., Pasadena, CA 91109  
By telephone: 626.397.8798  
By email: [cynthia.gillette@huntingtonhospital.com](mailto:cynthia.gillette@huntingtonhospital.com)

# Huntington Hospital

I have read and understand the terms of this Authorization and I have had an opportunity to ask questions about the use and disclosure of my health information. By my signature below, I hereby, knowingly and voluntarily, authorize Huntington Hospital to use or disclose my health information in the manner described above.

\_\_\_\_\_  
Signature of Patient

\_\_\_\_\_  
Date

If Patient is a minor or is otherwise unable to sign this Authorization, obtain the following signatures:

Signature of Personal Representative: \_\_\_\_\_

Description of Authority: \_\_\_\_\_

Date: \_\_\_\_\_

**For Internal Use Only:** The identity of the requestor has been validated either with a government issued picture ID, such as a driver's license or passport, or comparison of signatures documented in the PHI records.

\_\_\_\_\_  
Signature of employee validating identity

\_\_\_\_\_  
Date