

Send all correspondence to: Email: claimsdocuments@hpcs.com P.O. Box 268994 Oklahoma City, OK 73126-8994 Fax: (877) 217-1389

Professional Document Services 875 PATRIOT DR STE #D MOORPARK CA 93021

RE:

Claim Unit Number:

Insured:

Policy Number:

Loss Date:

Injured Party:

Dear Sirs:

This letter is in reference to the above-mentioned loss.

This is to confirm that we have authorized Professional Document Services to obtain medical records for the above mentioned individual.

If you have any questions or concerns, I can be reached at

My scheduled office hours are

Sincerely,